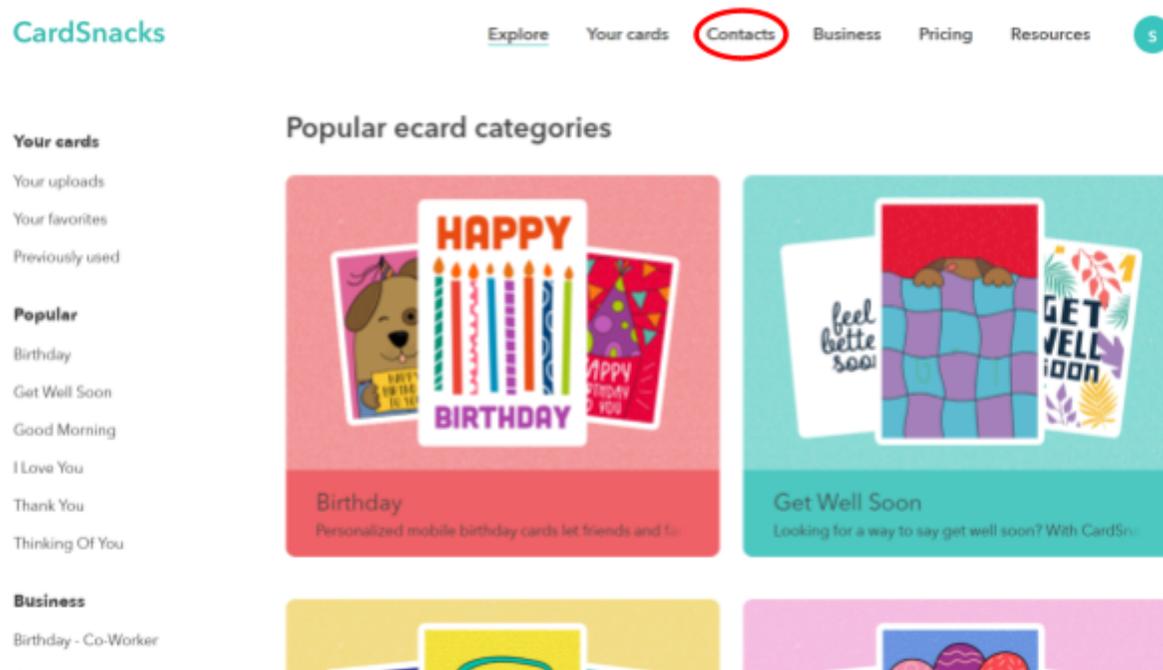


CardSnacks

How to Upload Contacts

1 Go to cardsnacks.com. Click "Contacts".



2 Move your mouse over the "i" button in the top right corner.

Contacts

Showing 1 to 15 contacts of 28

Name	Phone number	Email	Date of birth	Anniversary
Ann	+14045550016			...
Ashton	+14045550003			...
Breanna	+14045550011			...
Brittany	+14045550004			...
Carol	+14045550018			...
Connie	+14045550001			...
Dave	+14045550014			...

5 After you enter the contacts into the document, ensure the information is correct. Then, save the file as a CSV.

	A	B	C	D	E	F	G	H	I	J	K
1	first name	last name	phone number	email	birthday	anniversary	tags				
2	Spencer	Church	+1 573-738-34	spencer@	#####	#####	work, family				
3	Guillermo	De La Cruz	4045550016	guillermo@	3-May-90	6-Jul-20	work				
4	Joe	Smith	4045550007	joesmith@	27-Jan-98	17-Sep-21	family				
5	Veronica	Wadsworth	4045550015	veronicaw	5-Jul-01	1-Dec-19	work, family				
6	Susan	Maisel	4045550021	susanmais	28-Aug-98	28-Oct-18	work				
7											
8											
9											
10											
11											
12											
13											
14											
15											
16											
17											

Note:
If you are creating your own file, make sure the headers ("first name, last name, phone number, email, birthday, anniversary, tags") are exactly as you see them here. If not, it can cause problems with the upload.

6 Click "Upload CSV" and upload the file you just created.

Contacts

[+ New contact](#)[Upload CSV](#)

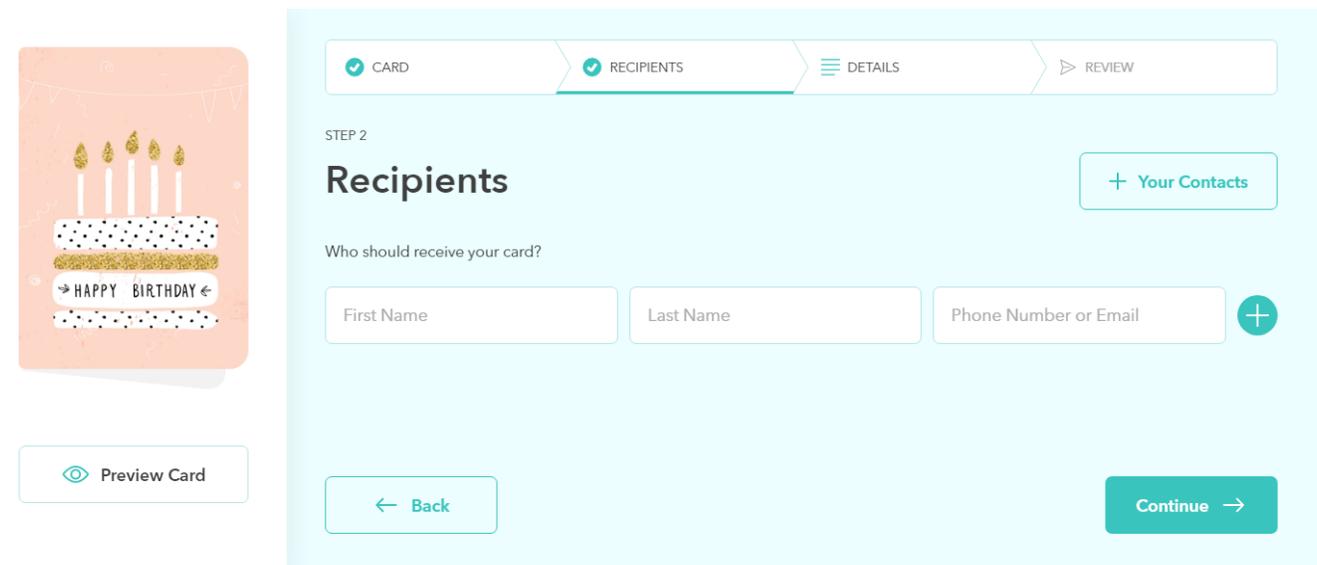
Showing 1 to 15 contacts of 28

Name	Phone number	Email	Date of birth	Anniversary
Ann	+14045550016			...
Ashton	+14045550003			...
Breanna	+14045550011			...
Brittany	+14045550004			...
Carol	+14045550018			...
Connie	+14045550001			...
Dave	+14045550014			...

7 Your contacts should now be successfully uploaded.

<input type="radio"/>	Guillermo De La Cruz work may birthday	+14045550016	guillermo@cardsnacks...	May 03, 1990	Jul 06, 2020	...
<input type="radio"/>	Joe Smith family january birthday	+14045550007	joesmith@cardsnacks...	Jan 27, 1998	Sep 17, 2021	...
<input type="radio"/>	Susan Maisel work august birthday	+14045550021	susanmaisel@cardsnac...	Aug 28, 1998	Oct 28, 2018	...
<input type="radio"/>	Veronica Wadsworth work family july birthday	+14045550015	veronicawadsworth@c...	Jul 05, 2001	Dec 01, 2019	...

6 When you create a card, on the "Recipients" page, click "Your Contacts".



Preview Card

Recipients + Your Contacts

Who should receive your card?

First Name Last Name Phone Number or Email +

← Back Continue →

7 The contacts that you added will now appear on the "Add Recipients" page.

Add Recipients

<input type="radio"/>	Connie					+14045550001
<input type="radio"/>	Dave					+14045550014
<input type="radio"/>	Guillermo De La Cruz	work may birthday	May 03, 1990	Jul 06, 2020	guillermo@cardsnacks.com	
<input type="radio"/>	Guillermo De La Cruz	work may birthday	May 03, 1990	Jul 06, 2020		+14045550016
<input type="radio"/>	Joe Smith	family january birthday	Jan 27, 1998	Sep 17, 2021	joesmith@cardsnacks.com	
<input type="radio"/>	Joe Smith	family january birthday	Jan 27, 1998	Sep 17, 2021		+14045550007
<input type="radio"/>	Susan Maisel	work august birthday	Aug 28, 1998	Oct 28, 2018	susanmaisel@cardsnacks.com	
<input type="radio"/>	Susan Maisel	work august birthday	Aug 28, 1998	Oct 28, 2018		+14045550021
<input type="radio"/>	Veronica Wadsworth	work family july birthday	Jul 05, 2001	Dec 01, 2019	veronicawadsworth@cardsna...	
<input type="radio"/>	Veronica Wadsworth	work family july birthday	Jul 05, 2001	Dec 01, 2019		+14045550015

Cancel Manage Contacts 0 contacts Add Recipients